

Facility Operation and Maintenance Managers

Description

Facility operation managers plan, organize, direct, control and evaluate the operations of commercial, transportation and recreational facilities and the included real estate. Facility operation managers are employed by a wide range of establishments, such as airports, harbours, canals, shopping centres, convention centres, warehouses and recreational facilities. Maintenance managers plan, organize, direct, control and evaluate the maintenance department within commercial, industrial, institutional, recreational and other facilities. Maintenance managers are employed by a wide range of establishments, such as office buildings, shopping centres, airports, harbours, warehouses, grain terminals, universities, schools and sports facilities, and by the maintenance and mechanical engineering departments of manufacturing and other industrial establishments.

Duties:

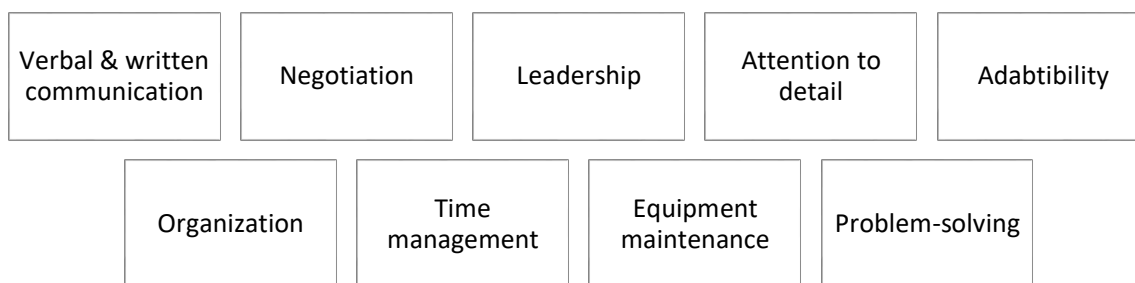
- Facility operation managers:
 - Oversee the leasing of space in the facility and included real estate
 - Plan, organize and direct administrative services such as cleaning, and maintenance
 - Plan, organize, direct, control and evaluate construction projects to modify commercial, transportation and recreational facilities and real estate
 - Oversee the installation, maintenance and repair of real estate infrastructures including machinery, equipment and electrical and mechanical systems
 - Plan and manage the facility's operations budget
 - Prepare or oversee reports and statistics and the development of marketing strategies
 - Hire and oversee training and supervision of staff.
- Maintenance managers:
 - Direct the maintenance and repair of an establishment's machinery, equipment and electrical and mechanical systems
 - Develop and implement procedures for safety inspections and maintenance programs
 - Co-ordinate cleaning, snow removal and landscaping operations
 - Administer contracts for the provision of supplies and services
 - Plan and manage a facility's maintenance budget
 - Hire and oversee training and supervision of staff.

Other titles:

- recreation facility manager
- maintenance and service superintendent
- mechanical services superintendent
- shopping centre manager
- harbour master
- warehouse manager
- maintenance support services chief
- arena manager
- campus maintenance manager

(Government of Canada National Occupation Classification)

Skills



Education/Training Requirements

Ontario Secondary School Diploma (OSSD)

- Most college/university programs in Ontario require an OSSD or Mature Student Status

Post-secondary diploma/degree

- For facility operation managers: a college or university program in business administration or in a discipline to facility operation and maintenance OR an equivalent combination of technical training and experience in administration or maintenance
- For maintenance managers: a college or university program in electrical or mechanical engineering or in another discipline related to building maintenance OR an equivalent combination or technical training and experience in building maintenance

Certification

- Several years of supervisory experience in facility operations or maintenance are usually required

Potential Earnings in Durham Region

The average and median wages and salaries for individuals employed as facility operation and maintenance managers are as follows. Place of Residence (POR) is defined as individuals who reside within the Durham Region. Place of Work (POW) is defined as individuals who are employed within the Durham Region.

Median Wages and Salaries (POR): \$66,657	Average Wages and Salaries (POR): \$68,672
Median Wages and Salaries (POW): \$72,752	Average Wages and Salaries (POW): \$72,388

Employment Prospects

Industry (NAICS)	Jobs in Durham Region (POW)	Durham Region Residents Employed (POR)
4391 Warehousing and storage	25	40

(Ministry of Advanced Education and Skills Development 2016 data in Durham Workforce Authority's 2017 Sector Report)